

Abita Springs Trailhead Museum

Board Meeting Agenda

Wednesday, February 21st 2024 at 5 pm

1. **January's Meeting Minutes - Kimberly:** *Do we approve the meeting minutes from the last meeting?* (Linked [here](#))
2. **Financial Report - Niki:** *What was the latest bank statement from the town?* (Linked [here](#))
3. **Alan Flattmann and Bunny Matthews Exhibit Updates - George:** *Any action? How can we support?*
4. **En Plein Air - All:** *What action do we need to take between now and our next meeting?* (Linked [here](#))
 - **Volunteers:** *Who is available to cover EPA Shifts?*
 - Thursday, April 11 Receive Art 10 a.m. - 12 p.m. - Volunteer Needed; 12 - 2 p.m. Lauren
 - Friday, April 12th 10 a.m. - 4 p.m. - Niki
 - Opening Reception Prep, 6- 9 p.m., Breakdown
 - Saturday, April 13th 10 a.m. - 1 p.m. - Volunteer Needed; 1 - 4 p.m. Volunteer Needed
 - Sunday, April 14th Final opening and pickup sales/return art 10 a.m. - 2 p.m. Niki
 - **Social Media Marketing:** *Once we troubleshoot access admin to facebook pages, how often should we promote leading up to opening reception?*
 - **Logistic Preparations:** *Anything missing? Any concerns/questions?*
 - Advertise on town sign / banners around roundabout
 - Powerspray museum
 - iPad & Credit Card Reader
 - 14 8' tables, Four Farmers Market tables and chairs, 50 chairs
 - 6 cardboard trash receptacles with extra bags
 - Two large Ice chests filled 2/3 full, plus two bags of ice
5. **Committees - All:** *How do we feel about forming committees? If so, what would the categories be? (Ex: Docents, Social Media/Marketing/Website, Exhibits/Events, Archives etc.?)*
6. **Need for Docents - All:** *How might we expand our docents?*

Upcoming Events:

- Gumbo Cookoff & Cajun Dance, March 9th
- **ASTM Board Meeting, March 20th 5 pm**
- Whole Town Garage Sale, March 30th
- Autism Awareness Day, April 6th
- Busker Festival, April 7th
- **En Plein Air, April 12th - 14th, Opening reception Friday, 12th 6-9 pm**