



CERTIFICATE

I _____, Clerk of the Town of Abita Springs, Louisiana, do hereby certify that the above and foregoing is a full correct copy of the ordinance governing the subdivision of land in the Town of Abita Springs, Parish of St. Tammany, Louisiana, adopted at a regular meeting of the Planning Commission of the Town of Abita Springs, Louisiana, held at the Town Hall, Abita Springs, Louisiana, on _____ (date) at _____ (time) and that all the members of said Council were present and voting.

In testimony whereof, witness my official signature and Seal of the Town of Abita Springs at Abita Springs, Louisiana on this _____ date of 20____.

Town Clerk



SUBDIVISION RECORD PRELIMINARY PLAT

Subdivision: _____

Location: _____ Zone District: _____

OWNER: _____

Address: _____

Phone: _____ Email: _____

AGENT: _____

Address: _____

Phone: _____ Email: _____

SURVEYOR: _____

Address: _____

Phone: _____ Email: _____

CHECKLIST

- ☐ Copies submitted as required prior to meeting.
- ☐ Drawn to scale required.
- ☐ Name, location, owners, and surveyor.
- ☐ Date, North point, and graphic scale.
- ☐ Location of all existing physical features on land and nearby properties. (Vicinity Map)
- ☐ Names of adjoining property owners and/or subdivisions.
- ☐ Plans of proposed utility servitude layouts.
- ☐ Names, locations, and dimensions of proposed streets, alleys, easements, parks and reservations, lot lines, etc.
- ☐ Contours
- ☐ Acreage of land to be subdivided.
- ☐ Conforms to general requirements and minimum standards of design.



APPROVED _____ (date) to proceed to final plat.

SUBJECT TO FOLLOWING MODIFICATIONS: _____

VARIANCES GRANTED: _____

DISAPPROVED _____ for the reasons listed below:

Signed,

Chairman

Town of Abita Springs

Planning and Zoning Commission



SUBDIVISION RECORD FINAL PLAT

Subdivision: _____

Location: _____ Zoning District: _____

OWNER: _____

Address: _____

Phone: _____ Email: _____

Preliminary approval granted _____ (Date)

Submitted for final approval _____ (Date)

CHECKLIST

- ☐ Submitted within specified time for preliminary approval.
- ☐ Copies (original and final)
- ☐ Drawn to scale of one (1) inch equals one hundred (100) feet on sheets not larger than twenty-four (24) inches by thirty-six (36) inches.
- ☐ Reservations, casements, or other non-residential areas and their purpose.
- ☐ Bearings of property lines and sufficient engineering data to locate all lines including radii, angles, and tangent distances.
- ☐ Dimensions to the nearest one hundredth (100th) of a foot and angles to the nearest minute.
- ☐ Areas subject to flood
- ☐ Lot lines, alleys building set back lines.
- ☐ Location and description of monuments.
- ☐ Names, locations of adjoining properties and their owners.
- ☐ Certificate of Ownership and Dedication.
- ☐ Date, true north point, graphic scale, name, and location of subdivision.
- ☐ Certificate of Accuracy
- ☐ Certificate of Approval of Water and Sewerage Systems
- ☐ Certificate of Approval of Required Improvements
- ☐ Certificate of Approval of Recording
- ☐ Zoning District
- ☐ Proposed deed restrictions if not a zoned area.
- ☐ Conforms to general requirements and minimum standards of design.



- ☐ Required physical improvements have been made or bond posted in the amount of \$_____.
- ☐ Maintenance Bond posted in the Amount of \$_____.
- ☐ Lines and names of all streets and roads.
- ☐ Lots numbered in numeric order.

Approved for recording _____ (date)

Variances granted: _____

Disapproved: _____ (date) for the following reasons:

Signed

Chairman

Town of Abita Springs

Planning and Zoning Commission



FORMS FOR FINAL PLAT CERTIFICATION

CERTIFICATE OF OWNERSHIP AND DEDICATION

I (we) hereby certify that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby adopt this plan of subdivision with my (our) free consent, establish the minimum building restriction lines, and dedicate all streets, alleys, walks, parks, and other open space to public or private use as noted.

_____, 20____.

Owner

Owner

CERTIFICATE OF ACCURACY

I hereby certify that the plan shown and described herein is a true and correct survey to the accuracy required by the Abita Springs Planning Commission and that the monuments have been placed as shown hereon to specifications of the engineering authority of the Town of Abita Springs.

_____ 20_____.

Registered Engineer or Surveyor



CERTIFICATION OF THE APPROVAL OF WATER AND SEWERAGE SYSTEMS

I hereby certify that the water supply and/or sewerage disposal system or systems installed, or proposed for installation, fully meet the requirements of the Louisiana State Health Department and are hereby approved as shown.

_____ 20 ____.

Parish Health Officer or his authorized
representative

CERTIFICATION OF THE APPROVAL OF REQUIRED IMPROVEMENTS

I hereby certify: (1) that streets, utilities and _____ (specific and other improvements) have been installed in an acceptable manner and according to Town specifications, or (2) that a security bond in the amount of \$ _____ has been posted with the Clerk of Court, St. Tammany Parish, Louisiana, to assure completion of all required improvements in the case of default.

_____ 20 ____.

Town Engineer
Abita Springs, Louisiana

Town Clerk
Abita Springs, Louisiana