

Town of Abita Springs, La.

TOWN CLERK
CLERK OF COURT
KATHY ARMAND

FINANCIAL CLERK
NIKI MENDOW

COUNCIL CLERK
LEANNE SCHAEFER

ATTORNEY
EDWARD DEANO

CERTIFIED BUILDING OFFICIAL
DAVID CHATELAIN

PUBLIC WORKS DIRECTOR
JOHNNY CLAY



MAYOR
GREG LEMONS

ALDERMEN
PATRICIA FLAD EDMISTON
(MAYOR PRO-TEM)

PATRICK BERRIGAN
GINA KILPATRICK HARPER
PAT PATTERSON
LESLIE BLITCH WELLIVER

UTILITY MANAGER
DEBRA MACLEAN

UTILITY CLERK II
LINDA MEEKER

PLANNING & ZONING DIRECTOR
CINDY CHATELAIN

TOWN MARSHALL
JOE CANDILORA

BUDGET MESSAGE

Attached is the proposed 2015 Operating Budget for the Town of Abita Springs. It is a balanced budget. The proposed budget reflects the anticipated revenues and expenditures of Town government for the 2015 fiscal year, beginning January 1, 2015.

The total budget for 2015 is as follows:

General Fund	\$ 897,980.00
Utility Fund	\$1,500,730.00
Cemetery Fund	\$ 39,150.00
Parks Fund	\$ 41,522.00
Lighting Fund	\$ 21,012.00
Shared Sales Tax Fund	\$ 335,000.00
Sales Tax/Public Works Fund	<u>\$ 260,000.00</u>
Total	\$ 3,095,394.00

The Budget is divided into the above funds. In our analysis of the 2014 Budget, we calculated approximately a 3.24% increase for the 2015 Budget. It should be noted that the Shared Sales Tax Revenue Fund has a Fund Balance of \$80,000.00 (2.58%) which is included. Therefore, the increase is only .66%. The breakdown of the budget includes revenues and expenditures that are estimated for the calendar year 2015 for each fund, as well as a further explanation of projections and use.

Attached is an additional statement restating figures in an alternate format as required by Act 966 by the 2010 Louisiana Legislative Regular Session effective January 1, 2011. Said Act specifically states in Section (2)(a) that such statement shall "include a clearly presented side-by-side detailed comparison of such information for the current year, including the fund balances at the beginning of the year, year-to-date actual receipts and revenue received, and estimates of all receipts and revenues to be received for the remainder of the year; estimated and actual revenues itemized by source: year to date actual expenditures and estimates of all expenditures' to be made for the remainder of the year itemized by sources. All of the above-referenced requirements are met by the attachment.

2015 REVENUE

Approximately 48.49% of the Town's Revenue is derived from Utility Fund. Another 29.01% comes from monies received in the General Fund. The Public Works Fund contributes 8.40%. 3.28% is derived from the Cemetery, Parks and Lighting Funds. 10.82% is contributed from Shared Sales Tax. As noted before, Shared Sales Tax does include the \$80,000.00 Fund Balance. The 2015 Budget includes monies to begin Street Repair Project.

2015 SPECIAL REVENUES

The Sales Tax Revenue for 2015 has been reduced by 3.70% which will be a more accurate figure. The Sales Tax Revenue is divided by 30% General Fund, 30% Public Works and 40% Shared Sales Tax. The Ad Valorem Tax for 2015 is anticipated to generate \$329,327.85 which is a 1.29% increase. These funds are divided by: 49.6% General Fund, 31.5% Bonds, 6.3% Lighting, 12.6% Parks.

2015 CAPITAL IMPROVEMENTS

SEWER PROJECT

Any Funds remaining from 2014 will be used in 2015 for the Sewer Project. The work projected will include: service line repairs, sub-line repairs, replacement of St Charles Lift Station, sleeving of main lines, TV scoping. The Budget for beginning this work is \$142,880.00.

STREET PROJECT

The Street Overlay Project Start-up fund is \$150,000.00. This Project will begin in 2015 and have additional funding from the Bond Renewal. The endeavor will be supervised by the Street Committee and the Mayor.

CEMETERY PROJECT

The 2015 Budget Income has increased 33.3% due to the increase in plot sales. The Budget Expense has \$33,150.00 dedicated for: garbage cans, landscaping, gates (new section), road (new section).

2015 COST REDUCTIONS

This Administration has continued to find ways to decrease and cut costs of many expenses. Expenses have been decreased in: all General Insurance, cell phones, phone service, office/cleaning supplies, cleaning services, Website Service, Meter Reading Service. Over-time has continued to decrease and is only worked if approved by supervisors.

Hospitalization for 2015 has decreased by 28.25% from 2014. The 2015 plan will include Dental and Vision which will be paid for by the Town for Employees Only. The 28.25% reflects the decrease after adding the additional coverage. The Dental and Vision Plan will be evaluated year to year for continuance and it will be based on affordability.

OVERALL COMMENTS

Personnel salaries have been shifted within the Operating Budget in an effort to accurately portray departmental staffing. Our overall staffing is still down by 5 employees (2 Office, 3 Maintenance). The Salary Budget for 2015 includes a 3% across the board salary increase for the Maintenance Dept. and a Pool of 3% for the Office Staff. The Office Staff works on a Pay for Performance Program for salary increases. The Maintenance Dept. will be converted to this program in 2015. We have a very solid staff and their efforts provide a very good service to the Town.

Building growth in our Sales Tax Revenues is something that we will continue to consider. Economic Development is an important factor in success of the maintenance of our community. We will move forward with reviewing all positive business development ideas.

The Administration has taken a very in depth look at every aspect of the Budget. We are determined to continue to be cost conscious with every endeavor. It should also be noted that there are no funds budgeted for the purchase of any vehicles. This Administration is committed to focusing on the streets, drainage and infrastructure throughout our community.



MAYOR GREG LEMONS

GL/ka

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ORDINANCE NO. 462

An Ordinance Adopting an Operating Budget of Revenue and Expenditures for the Year Beginning January 01, 2015 and Ending December 31, 2015

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Abita Springs, State of Louisiana, in general session convened that:

Section I. The attached estimate of revenues for the year beginning January 01, 2015 and ending December 31, 2015 be and the same is hereby adopted to serve as an operating budget of revenues for the Town of Abita Springs during the same period.

Section II. The attached estimates of the expenditures for the year beginning January 01, 2015 and ending serve as a budget of expenditures for the Town of Abita Springs during the same period

Section III. The adoption of this operating budget of expenditures be and hereby operate as an appropriation of the amount therein set forth within the terms of the budget classification.

Section IV. Amounts are available for expenditures only to the extent included within the 2015 budget.

Section V. The Mayor may authorize transfer between line items of expenditures within a function or department, provided that such transfers shall not exceed 10% of the total department budget. All other budget adjustments must be approved by the Mayor and Council as a whole.

Section VI.

2015

Taxes, Licenses & Permits	\$ 701,300.00
Fees, Interest Rental, Inspection, Culvert & Maint	\$ 46,400.00
Tickets, fines & P.D. Sales Tax	\$ 100,000.00
Fema Income	\$ -
Misc Income	\$ 20,280.00
Grants	\$ -
Museum	\$ 30,000.00
Total General Fund Income	\$ 897,980.00

Section VII.

Law Enforcement Expenditures	\$ 280,400.00
Clerk of Court	\$ 45,800.00
Parks and Recreations	\$ -
General Government Expenditures	\$ 541,780.00
Museum Expenses	\$ 30,000.00
Transfers to Debt Service Fund	\$ -

39	Grant Expenditures	\$	-
40	Total General Fund Expenditures	\$	897,980.00
41			
42			
43	Section VIII.		
	Gas, Water, Sewer & Garbage Sales	\$	1,423,400.00
45	Fees & Interest & Rental	\$	77,330.00
46	Utility Fund Income	\$	1,500,730.00
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48			
49	Section IX.		
50	Utility Gen & Admin Expenditures	\$	301,550.00
51	Utility Garbage Expenditures	\$	184,000.00
52	Utility Sewer System Expenditures	\$	387,480.00
53	Utility Gas System Expenditures	\$	434,600.00
54	Utility Water System Expenditures	\$	193,100.00
55	Debt Service	\$	-
56	Gas Purchase	\$	-
57	Total Utility Expenditures	\$	1,500,730.00
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59			
60	Section X.		
61	Cemetery Revenue	\$	39,150.00
62	Use of Fund Balance	\$	-
63	Total Cemetery Income	\$	39,150.00
64			
65			
66	Section XI.		
	Cemetery Expenditures	\$	39,150.00
68	Total Cemetery Expenditures	\$	39,150.00
69			
70			
71	Section XII.		
72	Special Revenue Parks	\$	41,522.00
73	Total Parks and Recreation Income	\$	41,522.00
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75			
76	Section XIII.		
77	Parks and Recreation Expenditures	\$	41,522.00
78	Total Parks and Recreation Expenditures	\$	41,522.00
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80			
81	Section XIV.		
82	Special Revenue Lighting	\$	21,012.00
83	Total Lighting Income	\$	21,012.00
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85			
86	Section XV.		
87	Lighting Expenditures	\$	21,012.00
88	Total Lighting Expenditures	\$	21,012.00
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91	Section XVI.		
92	Sales Tax Revenue	\$	255,000.00

93	Use of 2014 Fund Balance	\$ 80,000.00
94	Total Shared Sales Tax Income	\$ 335,000.00
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97	Section XVII.	
	Professional Services	\$ -
99	Capital Outlay	\$ -
100	Street Repairs	\$ 201,000.00
101	Use of 2014 Fund Balance	\$ 80,000.00
102	Transfers to Debt Service Fund	\$ 54,000.00
103	Total Shared Sales Tax Expenditures	\$ 335,000.00
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105		
106	Section XVIII.	
107	Sales Tax Revenue	\$ 260,000.00
108	Total Sales Tax Income	\$ 260,000.00
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110		
111	Section XIX.	
112	Salaries & Benefits	\$ 165,500.00
113	Telephone	\$ 2,700.00
114	Auto Gas	\$ 15,000.00
115	Insurance	\$ 35,800.00
116	Street Repairs	\$ -
117	General Expenditures	\$ 500.00
118	Accounting & Auditing	\$ 12,000.00
119	Land Lease	\$ 7,000.00
120	Garbage Dumpster Disposal	\$ 9,000.00
	Equipment Repair	\$ 5,000.00
122	Hazardous Trees	\$ 3,000.00
123	Traffic Circle	\$ 1,500.00
124	Structure	\$ 1,000.00
125	Uniforms	\$ 2,000.00
126	Total Sales Tax Expenditures	\$ 260,000.00

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129 **THIS ORDINANCE** having been introduced by Alderman Flad Edmiston
130 seconded by Alderman Blich Welliver on this 21st day of October, 2014.

131

132 **THIS ORDINANCE** having been adopted on motion of
133 Alderman Flad Edmiston, seconded by Alderman Kilpatrick-Harper.

134 Vote was:
135 YEAS: 3, Alderman Berrigan, Flad Edmiston, and Kilpatrick-Harper
136 NAYS: 0 ABSTAIN: 0 ABSENT: 2 Aldermen Blich Welliver and Patterson

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138 Passed and adopted at Abita Springs, Louisiana on the 18th day of November, 2014

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141 _____
142 Greg Lemons, MAYOR

Kathy Armand, TOWN CLERK