

Town of Abita Springs

GUIDE TO FILING AN APPLICATION FOR HISTORIC COMMISSION REVIEW

BUILDINGS / STRUCTURES / SHEDS / CARPORT

The deadline to be added to the Historic agenda is 10 days before the meeting date.
Dates can be found at <https://www.townofabitasprings.com/historic-meetings>

REQUIRED DOCUMENTS

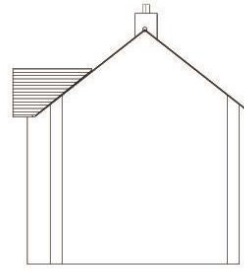
- Completed Historic Certificate of Appropriateness Application
- Google Map with location marked showing surrounding streets (*Example below*)
- Street View of Property (*Example below*)
- Site Plan (with Dimensions of Setbacks)
- Floor Plans (with Dimensions)
- Elevations of Front, Rear and Both Sides (*Example below*)



FRONT ELEVATION



REAR ELEVATION



RIGHT ELEVATION



LEFT ELEVATION



GOOGLE MAP LOCATION



STREET VIEW

APPLICATION FOR HISTORIC COMMISSION APPROVAL / CERTIFICATE OF APPROPRIATENESS

Date: _____

Type of Approval

- Owner
- Applicant

- New Construction
- Renovation

- Accessory Building (*not livable*)
- Ancillary Building (*livable structure*)

Other: _____

APPLICATION FOR PERMIT TO: *(Briefly describe project- Use separate paper if necessary)*

APPLICANT NAME:

Email: _____ Phone: _____

Address: _____

OWNER (IF DIFFERENT FROM APPLICANT):

Email: _____ Phone: _____

Address: _____

CONTRACTOR NAME & COMPANY:

Email: _____ Phone: _____

Address: _____

Signature of Owner _____ Date _____ Signature of Applicant _____ Date _____



7 DAYS NOTICE REQUIRED BEFORE FINAL APPROVAL OF CONSTRUCTION. IF YOU BUILD IN THE HISTORIC DISTRICT APPROVAL MUST BE GIVEN BEFORE YOUR CERTIFICATE OF OCCUPANCY WILL BE ISSUED.

Commissioners Initial

Ron Blitch _____

Otto Dinkelacker _____

Thad Mancil _____

Andre Monnot _____

Paul Vogt _____

Review Date: _____

Approved: _____

Commissioner Assigned: _____

Work Completed as Presented: _____

Inspected on Date: _____

APPLICATION FOR HISTORIC COMMISSION APPROVAL / CERTIFICATE OF APPROPRIATENESS

SUBJECT PROPERTY

Street Address or Legal Description: _____

Nearest Cross Streets: _____

Lot Dimensions: _____

Work Begins: _____

Estimated Completion Date: _____

RESIDENTIAL HISTORIC CHECK LIST

FOUNDATION Concrete Block Brick Continuous Chain Wall Raised Slab (36" above ground)

CRAWLSPACE 24" Clear

SIDING Vinyl Wood Hardie Plank

ROOF Metal Fiberglass Shingles **Slope:** 8/12 Minimum

FRONT PORCH Wood 7' Minimum Depth **2/3 Minimum Front Width of House:** Yes No

CHIMNEY Stovepipe Brick None

STEPS Wood Bricks **Railing:** Wood Spacing 4"

HEIGHT Height of Building: 35' Maximum

WINDOW TRIM Vinyl Wood Hardie Plank Other

TRIM Vinyl Wood Hardie Plank Other

COLUMNS Vinyl Wood Hardie Plank Other

DOORS Vinyl Wood Hardie Plank Other

SHUTTERS Vinyl Wood Hardie Plank **Must be 1/2 Width of Windows** Yes No

ACCESSORY BUILDINGS Garage Shed Other

FENCES Wood **Type:** 4' Picket 7' Privacy 6' Privacy with 2' Lattice

LIGHTING **No Fluorescent Strip Lighting or Fixtures**

SIGNS Permanent Temporary