

The following minutes are from the Historic Commission meeting on Tuesday, March 10, 2020 in the Abita Springs Town Hall at 6:00 p.m.

Chairman Blitch called the meeting to order and all stood for the Pledge of Allegiance. Commissioners in attendance included Ron Blitch, Otto Dinkelacker, Thad Mancil, and Andrew Vaughan. Commissioner Andre Monnot was not present. Kristin Tortorich and Mark Fancey were also present.

Kristin Tortorich requested an amendment to the agenda to add a discussion regarding several fences recently constructed at 7<sup>th</sup> Street and St. Mary Street. Commissioner Mancil motioned the agenda amendment. Commissioner Vaughn seconded the motion. All commissioners were in favor.

Commissioner Mancil motioned to accept the minutes of the February 11, 2020 meeting. Commissioner Dinkelacker seconded the motion. All commissioners were in favor.

### **72286 Gordon Avenue**

The request is to add a carport addition with storage. The carport will include a breezeway to the house/patio area. The Commissioners reviewed the request and noted that it did not include any elevation drawings. Commissioner Mancil motioned to conditionally approve the request subject to submittal and review of the required scaled elevation drawing. Commissioner Dinkelacker seconded the motion. All commissioners were in favor. The Commission also noted that the proposal includes fluorescent lighting, which is not allowed in the Historic District.

### **71187 Sanders Street**

The request is to replace an existing pergola with a covered patio. The applicant provided an example photo of the proposed patio but noted that the patio would have some differences from the example provided. Commissioner Blitch said that the application did not include an elevation drawing and without an accurate photo or drawing the application was not complete. The property owner stated that she would provide a more accurate sample photo of the proposed patio. Commissioner Mancil motioned to conditionally approve the request subject to submittal and review of the required elevation drawing. Commissioner Dinkelacker seconded the motion. All commissioners were in favor.

### **22375 Highway 36**

The request is to construct a 16-foot by 20-foot accessory building for storage. The drawing of the proposed building shows board and batten siding. The Commissioner Dinkelacker noted that the siding, roof slope, and roof materials need to match the existing residence on the property. Commissioner Mancil motioned to approve the request noting that the siding, roof slope, and roof materials for the building need to match the existing residence on the property. Commissioner Vaughn seconded the motion. All commissioners were in favor. The Commission also noted that the proposal includes fluorescent lighting, which is not allowed in the Historic District.

### **Discussion: Fences constructed at 7<sup>th</sup> Street and St. Mary Street**

The Commission discussed several fences recently constructed on adjoining properties in the Historic District that exceed the allowable fence height. The Commission identified several locations where the fences will need to be reduced in height and directed staff to contact the property owners to rectify the situation. Commissioner Blitch suggested that the Commission should develop fence height standards for corner lots as part of the Historic District Guidelines.

**Discussion:**

The Commission discussed providing applicants with a sample application for the Certificate of Appropriateness. Commissioner Blitch noted that several of the applications reviewed tonight were incomplete and providing a good sample from a previously submitted application would be beneficial to applicants. Commissioner Blitch mentioned developing sample applications for fences and accessory buildings. He also suggested that applicants provide a Google map showing the location of their property.

The Commission reviewed the existing application checklist. Staff will make revisions and provide a draft for discussion at the April 14 meeting.

The Commission discussed adopting an administrative review fee for Certificate of Appropriateness requests. Commissioner Blitch suggested contacting other cities in the area to compare fees.

Commissioner Blitch brought to the Commission's attention two properties with patio coverings made of fabric, which is not allowed in the Historic District. He noted that other fabric coverings could be found in the Historic District.

Commissioner Mancil motioned to adjourn the meeting. Commissioner Dinkelacker seconded the motion. All commissioners were in favor.

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Kristin Tortorich, Planning and Zoning

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Date